**COURSE PROPOSAL**

**Name of Instructor:**

**Title of Course:**

**Instructor telephone # : Email:**

**Suggested Dates (including days of the week and times):**

**How many weeks or number of sessions:**

**Max # of students:**

**Type of Program (choose one):**

**Adult class Kids class Teen class**

**Adult workshop Kids Summer Camp**

**Course Description (To be used in class brochure and on SAM website – provide approximately 3 – 4 sentences that provide a description of what will be learned, media used, teaching approach and skill level required):**

**Will materials and supplies be included in the cost of the class?**

* + **If yes, what is the estimated cost of these supplies per student?**
  + **If yes, please either include a materials list to be purchased by Art School coordinator or instructor may also purchase at own cost and be reimbursed. (receipts will be required)**
  + **If materials and supplies are to be the responsibility of the student, *please attach a materials list* which will be uploaded to the course description on the website and available as hardcopy at student request.**

**Instructor bio:**

**Please provide a brief course syllabus: (This information is for SAM administrative staff)**

* + **What are the objectives for this course?**
  + **Please provide us with a plan as to how you will meet these objectives, for instance give us an idea of what projects you are planning and how many projects you expect students to complete.**